

UNIVERSITÉ
CÔTE D'AZUR



ÉCOLE UNIVERSITAIRE DE RECHERCHE
ÉCONOMIE ET MANAGEMENT



Guide for incoming students 2026-2027

For the Master level



Created on March 2022
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I. The International Relations team

eur-elmi.international@univ-cotedazur.fr

- **Guilhem Lecouteux:** Vice-Dean, International Affairs Advisor
- **Imène Ben Amor:** Responsible of International Relations Service
- **Jules Azinheirinha:** In charge of Incoming students
- **Luigi Panaccione:** In charge of Outgoing students

Horaires d'accueil des étudiants / Student opening times (office 254-256)

Lundi / Monday	Mardi / Tuesday	Mercredi / Wednesday	Jeudi / Thursday	Vendredi / Friday
9h30 – 16h30	9h30 – 16h30	9h30 – 16h30	9h30 – 16h30	9h30 – 16h30

II. Université Côte d'Azur

Université Côte d'Azur is a multi-disciplinary University well known at the international level. It counts about 20% of international students and 2 Campuses in a foreign country.

It replaces the *Université Nice Sophia Antipolis* since 1st January 2020.

It has establishments throughout the Alpes Maritimes:

- Nice
- Sophia Antipolis (Polytech, 25 km from Nice)
- Cannes
- Menton
- Grasse

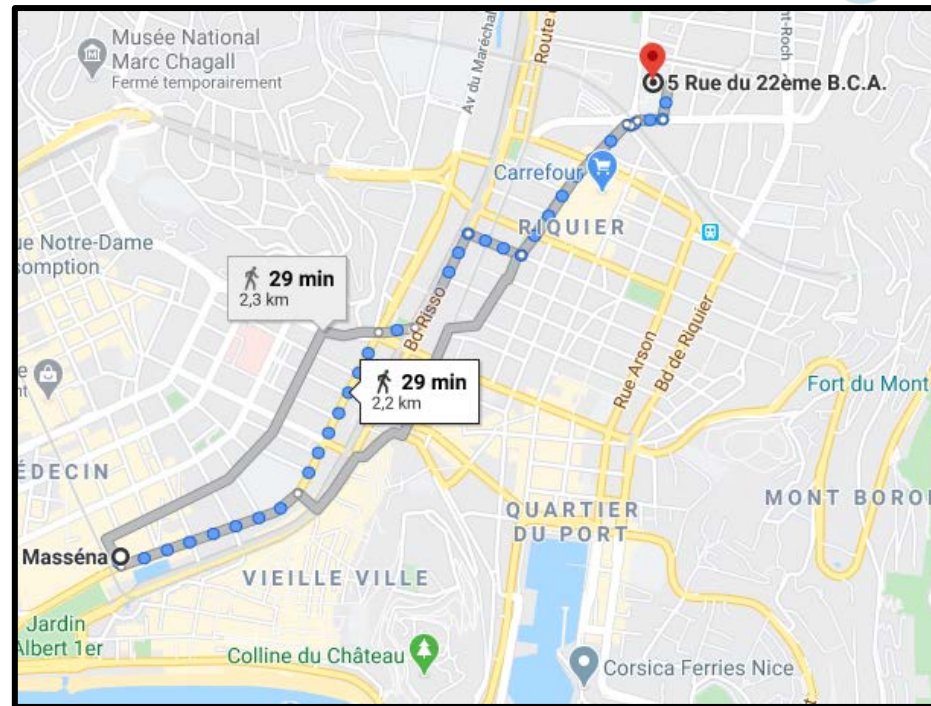
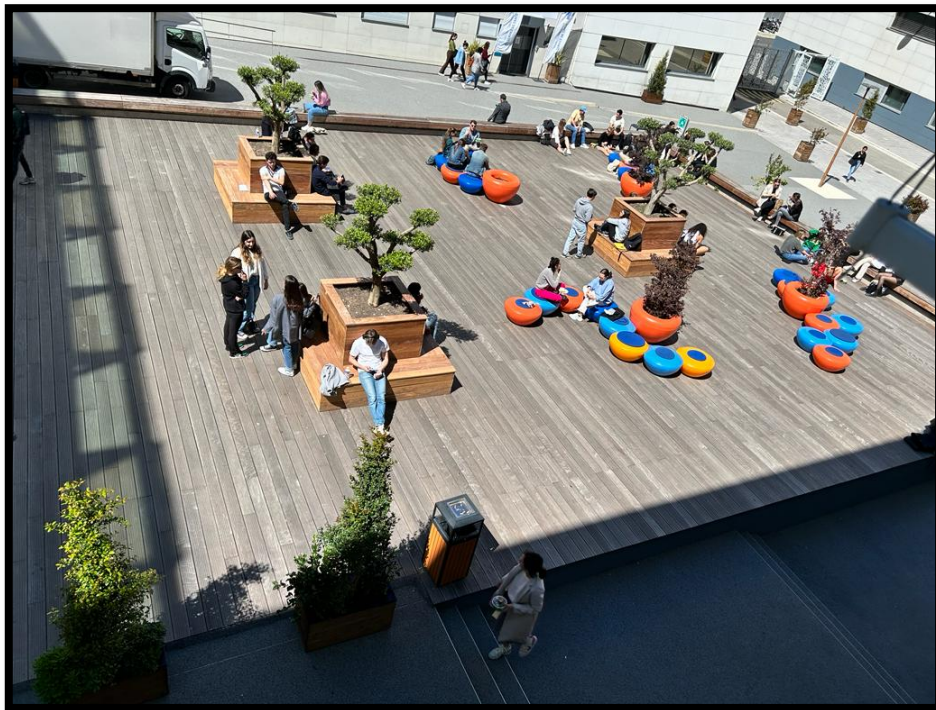
It is :

- 8 Postgraduate Schools of Research (EUR)
- 1 University Institute of Technology (IUT)
- 1 Faculty of Medicine
- 1 Institute of Business Administration (IAE)
- 1 Higher National Institute of Teaching and Education (INSPE)

III. The EUR Economics and Management

There are about 3000 students (included 25% of international students) at the **EUR Economics and Management**.

Address : Campus de St Jean d'Angely 1, 5 Rue du 22^{ème} BCA, 06300 Nice



IV. Steps of your application

1.Nomination

- Your home university will send your nomination to your International Relations Service.

Documents to
prepare

- You will receive an e-mail from the International Relations Service to explain you how to proceed for the application.

Arrival at Nice

- Present to the International Relations Service for your administrative and pedagogical registrations.



Academic residences (private or public) are independent from the University (see diapositive about housing)

V. Online application via MoveOn

- It is mandatory to register on our online portal MoveOn :
- English version: <https://univcotedazur.moveonfr.com/form/64a67e6cdf80c8a69a08548d/eng>
- French version: <https://univcotedazur.moveonfr.com/form/64a67e6cdf80c8a69a08548d/fra>
- Then, you will have to fill the Mobility application form for incoming students. This where you will have to upload all the documents for your application.
- **Beware, you have to select Ecole de Recherche Universitaire ELMI – Economie et Management so that we receive your application !**
- Don't forget to click on « **Submit your application** », only once you have completed the form and add all the documents requested !

VI. Documents to provide

- Copy of **passport (mandatory for non UE citizens and residence permit of the sending country) or VALID identity card for UE citizens**
- **Certification of level B2** (if you don't have an official certification, we also a document from your home university stating that you have B2 level) :
 - In French if you take courses in French
 - In English if you take courses in English
 - In French and English if you take courses in French and in English
- Proof of **Health insurance** for the whole period of mobility :
 - **European Health Insurance Card** for UE/EEE or a **proof of health insurance if you do not come from UE**
 - **Form SE 401 – Q106 for Quebecers**
 - **Students from another country (Ex. Turkey) will have to register to the French Health insurance as soon as they arrive in Nice.**
- **Learning Agreement** (see page next pages)
- **Application Housing and French Courses (document sent by email)**
- For other documents asked on MoveOn but which are not in this list, you can submit an empty page.



VII. Learning Agreement - Courses

Respect the semester of your mobility :

➤ Semestre 1:

You can pick courses from « **Semestre 1 or 3** »

➤ Semestre 2:

You can pick courses from « **Semestre 2 or 4** »

It is mandatory to indicate the code for each course on your LA :

➤ You can find the code of the course on the catalogue

Be careful : most of the master'courses are in full continuous control

➤ You will have to be assiduous for interrogations, homeworks, group work etc.



Higher Education Learning Agreement for Studies

Academic Year 2022/2023

Student	Last name(s)	First name(s)	Date of birth	Nationality ¹	Sex [M/F]	Study cycle ²	Field of education ³
Sending Institution							
Receiving Institution							

Before the mobility

Study Programme at the Receiving Institution			
Planned period of the mobility: from [month/year] to [month/year]			
Tab. Before the mobility	Component ⁶ code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue ⁷)	Number of ECTS credits (or equivalent) ⁸ to be awarded by the Receiving Institution upon successful completion
	IMEIBF2	Behavioural finance	3

VIII. Learning Agreement – Receiving institution information

You will find below information regarding how to fill the part Receiving Institution of your Learning Agreement :

- **Name** : Université Côte d'Azur
- **Faculty/department** : EUR Economics and Management
- **Erasmus code** : F NICE 42
- **ISCED Codes** : 311 Economics / 041 Business administration
- **Address** : 5 rue du 22e BCA, 06300 Nice
- **Country** : France
- **Contact person** : LECOUTEUX Guilhem, eur-elmi.international@univ-cotedazur.fr

Your Online Learning Agreement must be validated by your home university and sent via EWP.

If your home university is not connected to EWP, your Learning Agreement BEFORE the Mobility signed and stamped by your home university must be sent by email to eur-elmi.international@univ-cotedazur.fr

IX. Catalogue of courses

The catalogue of courses is available on our website : <https://elmi.univ-cotedazur.fr/international/programme-de-mobilite>

Careful ! Some Masters are annualised. If you are here for only one semester, you must pick a Master « semestrialisé » -> See the « Document récapitulatif ». Furthermore, you can only chose courses from one Master. For instance, if you take courses from CESUN, you won't be able to take courses from EE ! However, you can complete with the courses Mineures. Finally, due to limited places in each Master, the rule of the first arrived applies.

Catalogue des cours en Master

Document récapitulatif
Master CESUN
Master CODEEN
Master CORS
Master DI
Master EE
Master EMEO
Master EMICD
Master EMRH
Master SD
Master SMI
Mineures
Projets de recherche

Click on the wished master

You also have the possibility, **subject to approval from your home university**, to pick courses of the bachelor level to complete your program. The catalogue is also available on our website ::<https://elmi.univ-cotedazur.fr/international/programme-de-mobilite>

For a mobility during the first semester, you can pick courses of semesters 1, 3 and 5, and for a mobility during the second semester, you can pick courses of semesters 2, 4 and 6.

Catalogue of courses Bachelor level

[Licence 1 - Semester 1](#)

[Licence 1 - Semester 2](#)

[Licence 2 - Semester 3](#)

[Licence 2 - Semester 4](#)

[Licence 3 - Semester 5](#)

[Licence 3 - Semester 6](#)

[Minor](#)

X. Validation of your application:

Your application is validated once your file is complete, you will receive an email of confirmation with the letter of acceptance.

The documents below are **VERY** important for **non UE Citizens** in order to make the request of **VISA D (Visa for students)** to the French Embassy of your home country

Letter of acceptance for UE students

					
Letter of Acceptance Erasmus + 2020-2021 from Graduate School and Research of Economics and Management- F NICE 42					
In the framework of Erasmus + Mobility for academic year 2020/2021, ELMI, Graduate School and Research of Economics and Management of the Université Côte d'Azur (F NICE 42) will accept the following student:					
Surname + Name	Date	Sex	Nationality	Email	Period Months
	05/01/2000	F	REPUBLICA MOLDOVA		6 months winter semester: 1st september 2020-15th january 2021
RECEIVING University	ERASMUS + CODE	Contact Details			
Université Côte d'Azur de Nice - Graduate School of Economics and Management (ELMI) Service des Relations Internationales, Université Côte d'Azur, Campus St Jean d'Angely 1, 5 rue du 23 ^{ème} BCA, 06357 Nice Cedex 4 (France)	F NICE 42	International Relations Office: eur-elmi.international@univ-cotedazur.fr			
SENDING University	ERASMUS + CODE	Contact Details			
Université de Craiova	RO CRAIOVA 01	Erasmus Coordinator :			

Letter of acceptance for outside UE students

Service des Relations Internationales,
eur-elmi.international@univ-cotedazur.fr

Objet : LETTRE D'ACCEPTATION HORS EUROPE

A Nice, le

Nous avons le plaisir de vous informer que l'étudiant (e) ..., N° passeport : est admis(e) dans notre établissement pour l'année universitaire 2020/2021 dans le cadre du programme d'échange « Accord Bilatéral » entre l'Université et Université Côte d'Azur.

A titre indicatif, voici les dates de l'année universitaire 2020/2021 :

Début des cours du 1 ^{er} semestre	1 ^{er} septembre 2020
Fin du 1 ^{er} semestre :	
Début des cours du 2 ^{ème} semestre	21 janvier 2021
Fin du 2 nd semestre :	30 juin 2021

Vous pourrez avoir accès à la liste des cours et autres informations concernant la Graduate School and Research of Economics and Management sur notre site internet <https://elmi.univ-cotedazur.fr>

Si toutefois vous aviez besoin de renseignements supplémentaires, n'hésitez pas à nous contacter par mail : eur-elmi.international@univ-cotedazur.fr

Veillez agréer, Cher(e) étudiant(e), l'expression de nos salutations les meilleures.

XI. Academic calendar 2026-2027 - *Provisional* – First semester

Septembre		Octobre		Novembre		Décembre		Janvier	
1 M		1 J	Enseignement	1 D		1 M	Sem. 12 Enseignement	1 V	
2 M		2 V		2 L		2 M		2 S	
3 J	36	3 S		3 M		3 J	49	3 D	
4 V		4 D		4 M	45	4 V		4 L	
5 S		5 L		5 J	Sem. 8 Enseignement	5 S		5 M	
6 D		6 M		6 V		6 D		6 M	1
7 L		7 M	41	7 S		7 L		7 J	Fin max examens sem. 1
8 M		8 J	Sem. 5 Enseignement	8 D		8 M		8 V	Sem. 1 Enseignement
9 M	37	9 V		9 L		9 M	50	9 S	
10 J		10 S		10 M	Sem. 9	10 J		10 D	
11 V		11 D		11 M	46	11 V		11 L	
12 S		12 L		12 J	Enseignement	12 S		12 M	
13 D		13 M		13 V		13 D		13 M	2
14 L		14 M	42	14 S		14 L		14 J	Semaine banalisée projets/tutorats
15 M		15 J	Sem. 6 Enseignement	15 D		15 M		15 V	
16 M	38	16 V		16 L		16 M	51	16 S	
17 J		17 S		17 M		17 J		17 D	
18 V		18 D		18 M	47	18 V		18 L	
19 S		19 L		19 J	Sem. 10 Enseignement	19 S		19 M	
20 D		20 M		20 V		20 D		20 M	3
21 L		21 M	43	21 S		21 L		21 J	Sem. 2 Enseignement
22 M		22 J	Sem. 7 Enseignement	22 D		22 M		22 V	
23 M	39	23 V		23 L		23 M	52	23 S	
24 J		24 S		24 M		24 J		24 D	
25 V		25 D		25 M	48	25 V		25 L	
26 S		26 L		26 J	Sem. 11 Enseignement	26 S		26 M	
27 D		27 M		27 V		27 D		27 M	4
28 L		28 M	44	28 S		28 L		28 J	Sem. 3 Enseignement
29 M	40	29 J	Pause pédagogique	29 D		29 M	53	29 V	
30 M		30 V		30 L		30 M		30 S	
		31 S		31 J		31 J		31 D	

- Opening of the International Relations Service: 24/08/2026
- Start of the courses for the 1st semester: 07/09/2026
- Start of the courses for the 2nd semester: 04/01/2027
- Period of exams :
 - Most of the courses in CCI. Deadline exam Semester 1 : 08/01/2027
 - Most of the courses in CCI. Deadline exam Semester 2 : 14/05/2027
 - **No retake session for the Master level**

XII. Academic Calendar 2026-2027 - *Provisional* – Seconder Semester

Janvier		Février		Mars		Avril		Mai	
1 V		1 L		1 L		1 J	Sem. 11 Enseignement	1 S	
2 S		2 M		2 M		2 V		2 D	
3 J		3 J	Période jury S1	3 J	9	3 S		3 L	
4 L		4 J		4 J		4 D		4 M	Sem. 16 Enseignement
5 M		5 V		5 V		5 L		5 M	18
6 M	1	6 S		6 S		6 M		6 J	
7 J		7 D		7 D		7 M	14	7 V	
8 V		8 L		8 L		8 J		8 S	
9 S		9 M		9 M		9 V		9 D	
10 D		10 M		10 M	10	10 S		10 L	
11 L		11 J	Période jury S1	11 J		11 D		11 M	
12 M		12 V		12 V		12 L		12 M	19
13 M	2	13 S		13 S		13 M		13 J	Fin max examens Sem. 2
14 J		14 D		14 D		14 M	15	14 V	
15 V		15 L		15 L		15 J		15 S	
16 S		16 M		16 M		16 V		16 D	
17 D		17 M	7	17 M	11	17 S		17 L	21/05 - limite remise des notes UE mineures partagées
18 L		18 J		18 J		18 D		18 M	
19 M		19 V		19 V		19 L		19 M	20
20 M	3	20 S		20 S		20 M		20 J	
21 J		21 D		21 D		21 M	16	21 V	
22 V		22 L		22 L		22 J		22 S	
23 S		23 M		23 M		23 V		23 D	
24 D		24 M	8	24 M	12	24 S		24 L	
25 L		25 J		25 J		25 D		25 M	
26 M		26 V		26 V		26 L		26 M	21
27 M	4	27 S		27 S		27 M		27 J	
28 J		28 D		28 D		28 M	17	28 V	
29 V		29 L		29 L		29 J		29 S	
30 S		30 M	13	30 M		30 V		30 D	
31 D		31 M		31 M		31 L		31 L	

- Opening of the International Relations Service: 24/08/2026
- Start of the courses for the 1st semester: 07/09/2026
- Start of the courses for the 2nd semester: 04/01/2027

➤ Period of exams :

- Most of the courses in CCI. Deadline exam Semester 1 : 08/01/2027
- Most of the courses in CCI. Deadline exam Semester 2 : 14/05/2027
- **No retake session for the Master level**



XIII. Housing

A) CROUS – Public Academic residences

Public Academic residences are administered by **CROUS (Centre Régional des Œuvres Universitaires et Scolaires) de Nice-Toulon**, **NOT by UNIVERSITY**. However, we will help you with the process of application for a room.

If you wish to apply for an university room of the CROUS, you have create an account on the folowing link :

<https://www.messervices.etudiant.gouv.fr/envole/enregistrement>

Once your account created, a provisional INE (National Student Identifier) will be given to you. Next, you will have to **communicate this INE on the document Application Housing and French courses**.

We will then communicate your information to the CROUS, and we will keep you informed as soon as we have an answer regarding the allocation of rooms.

Beware ! Application to an university room does not guarantee to get one. Please keep on looking for an accomodation on your side.

It is also possible to search for an **individual accomodation**. You will have to do this research before your arrival in Nice. **The search for accomodation is not easy** : rents are high, places are rares (**from 600€/ month**, depending on the type of accomodation sought).



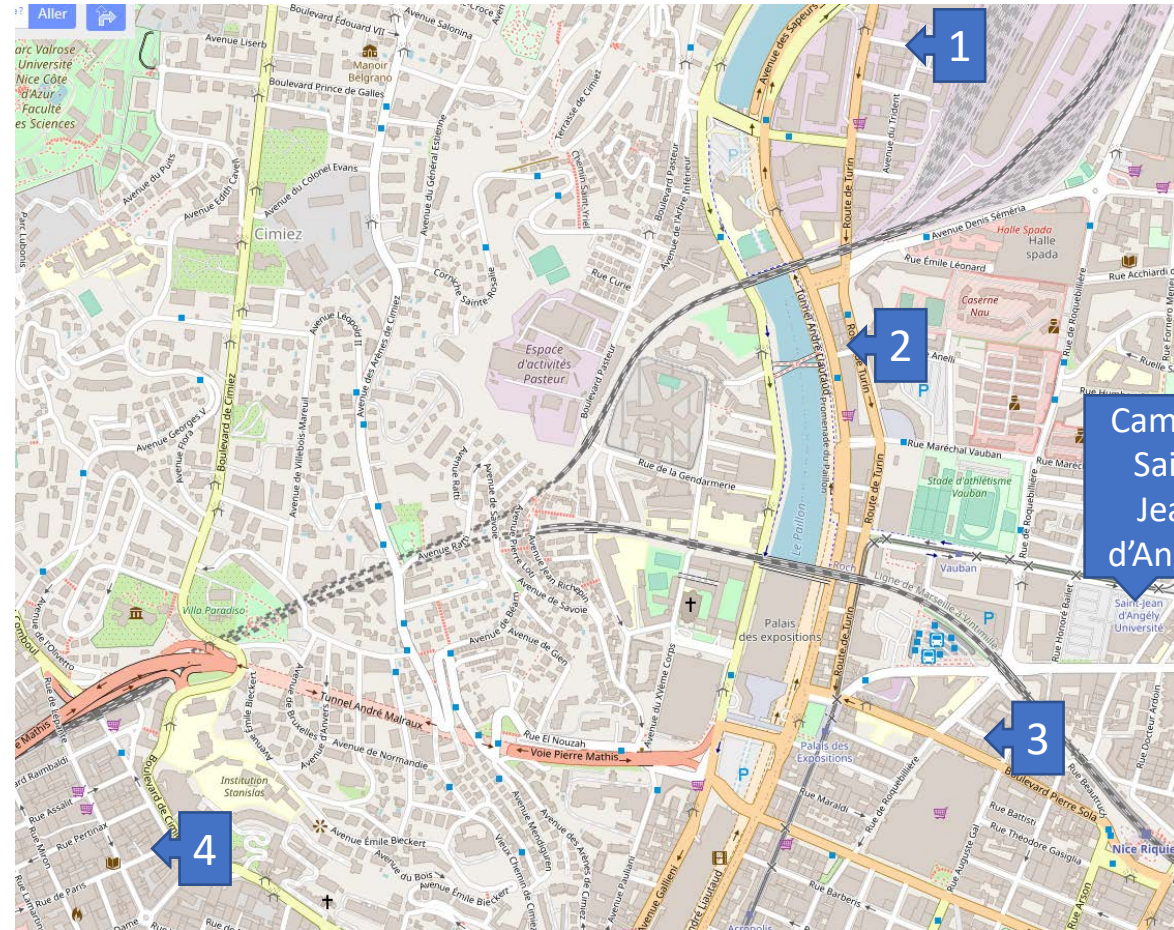
B/Other possibilities of accomodation

- <https://univ-cotedazur.studapart.com/fr/register/student>
- On this website partner with our university, you will find ads for studios, rooms in shared accomodations, homestays...
- The accommodation is booked online, online assistance 6/7 days, English version available.
- 250 euros booking fee.



Some of the private residences near the campus

1. City résidence Nice	3 impasse Guidotti, 06300 Nice
2. Le Vélasquez	5 rue de Fontan, 06300 Nice
3. Studéa Riquier	3 chemin Sorgentino, 06300 Nice
4. Alliance Française Nice Côte d'Azur	1 rue de Paris, 06000 Nice



Some useful links to help you with your housing search:

- <https://www.lokaviz.fr/> (Student accommodation in private homes)
- <https://af-nice.fr/fr/hebergement-residence/> (The Alliance française offers several kinds of student housing)
- <https://www.morningcroissant.fr/> (Short-term housing rental)
- <https://www.appartcity.com/fr/> (Short and long-term apartments rental)
- [auberge jeunesse nice - Recherche Google](#) (To find a youth hostel in Nice)



XIV. French courses

- The Direction of international development and Europe offers French courses for exchange students.
- These courses are optional and do not earn ECTS credits. It doesn't have to appear on your Learning Agreement.
- So that every student can participate, registration is possible for one semester only.
- If you wish to register, you have to indicate your current level, with a certification if possible.
- **You will have to indicate on the document Application Housing and French courses if you wish to follow these courses or not.**



XV. Your arrival to the Campus Saint Jean d'Angely

A) Administrative registration

1. You must go to the International Relations Service (office 254/256 see opening times page 3)
2. Bring your Certificate of Arrival only if your home university required it
3. Non UE citizens have to register to the French Health insurance as soon as they arrive in Nice if they do not have an European Health Insurance Card.



B) Pedagogical registration

GOOD TO KNOW: You can make changes of courses if needed during the 15 first days after the beginning of the courses (*Learning Agreement DURING the Mobility*).

A form « Inscription pédagogique » will be handed at your arrival for your definitive registration to course.

No change of courses will be accepted after having handed the form).

During the Mobility – Pendant la mobilité						
Exceptional changes to Table A (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)						
Modifications exceptionnelles apportées au tableau A (à approuver par mail ou à faire signer par l'étudiant et les personnes responsables dans les établissements d'envoi et d'accueil)						
Table A2 During the mobility Tableau A2 Pendant la mobilité	Component code (if any) Référence de la composant e pédagogiq ue (si existante)	Component title at the Receiving Institution (as indicated in the course catalogue) Intitulé de la composante pédagogique dans l'établissement d'accueil (tel qu'indiqué dans le catalogue de cours)	Deleted component [tick if applicable] Composante supprimée [cochez le cas échéant]	Added component [tick if applicable] Composante ajoutée [cochez le cas échéant]	Reason for change ¹² Raison du changement	Number of ECTS credits (or equivalent) Nombre de crédits ECTS (ou de crédits équivalents)
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	
			<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	

Exceptional changes to Table B (if applicable)

¹² Reasons for exceptional changes to study programme abroad (choose an item number from the table below):

Reasons for deleting a component

Reason for adding a component

1. Previously selected educational component is not available at the Receiving Institution
2. Substituting a deleted component
3. Component is in a different language than previously specified in the course catalogue
4. Extending the mobility period
5. Timetable conflict
6. Other (please specify)
7. Other (please specify)
8. Other (please specify)

XVI. Welcome Days – September 2 and 3

- 1) On September 2, we will organize an information meeting about your mobility. **Your attendance to this meeting is mandatory !** Details (hour, room...) will be sent later.
- 2) Information regarding the day of September 3 will be sent soon by email.



For more information about our university you can visit our website
<https://univ-cotedazur.eu/attending-universite-cote-dazur/attending-as-a-student>

International Relations Office contact :
eur-elmi.international@univ-cotedazur.fr