

6

## STEP TO FOLLOW

1

I read the general terms and conditions, I date and sign this document.

I send by email to [eur-elmi.international@univ-cotedazur.fr](mailto:eur-elmi.international@univ-cotedazur.fr) :

- The general terms and conditions signed
- ID (Passport if you are not from EU)
- A certificate of registration in my home university.

2

I receive from EUR ELMI's International Relations Office the confirmation of my enrollment and the invoice.

3

I make the payment on the account of Université Côte d'Azur (you will find attached the bank account details) before 1<sup>st</sup> of June, 2025.

4

I send to EUR ELMI the copy of the receipt of my bank transfer ([eur-elmi.international@univ-cotedazur.fr](mailto:eur-elmi.international@univ-cotedazur.fr)), and I indicate clearly my name.

5

I receive from EUR ELMI's International Relations Office the letter of invitation in order to get my visa\*.

6

I follow the procedure of visa application to the French Embassy in my country\*.

7

I write to EUR ELMI ([eur-elmi.international@univ-cotedazur.fr](mailto:eur-elmi.international@univ-cotedazur.fr)) before 1<sup>st</sup> of June, 2025, the details concerning my arrival and my departure:

- dates,
- flight number,
- airline,
- country of origin/destination
- arrival and departure time
- terminal of arrival/departure

WARNING: without this information, there will be no transfer! \*\*